



Presbytery of Kiskiminetas

Presbyterian Church (U.S.A.)

December 5, 2019

Dear Session Clerks, Moderators, and Members of Sessions:

Every congregation is encouraged to pay the full per capita for the work of our presbytery, our synod and General Assembly. For 2020, the total per capita is \$33.62 (Kiski Presbytery \$22.27, Synod of the Trinity \$2.40, General Assembly \$8.95).

The Presbytery's 2018 "Policy on Dealing with Per Capita" offers limited exceptions for full payment of per capita. Please refer to the attached policy as detailed under heading PROCESS. These allowances are for: A) significant reduction in members, B) lack of funds, and C) as an act of conscience. Specific actions must be taken to qualify for each exception.

Your congregation's 2020 per capita is based on the total reported active members on the roll as of December 31, 2018. We realize that active membership numbers can change significantly from one year to the next. If you notify the Presbytery's Stated Clerk of a significant change in your membership by March 1, 2020, she will request a waiver from General Assembly. Refer to section A.

If your congregation has a lack of funds, refer to section B.

If as an act of conscience your congregation will pay less than the full per capita for Synod or General Assembly, then a letter is required to be submitted by January 15, 2020, by the current session. Exceptions will not be made unless a letter is submitted. Refer to section C. If per capita has not been met by your church and no letter has been received, the Presbytery is required to pay on your behalf which will negatively impact our budget and negate any act of conscience.

Thank you for your attention to this matter.

Sincerely,

The Admin. Commission

Attachments – Key Information & Policy for Dealing with Per Capita

P.O. Box 339, 71 West Main Street, Yatesboro, PA 16263

724-783-7196 ♦ Fax: 724-783-7198

website: www.kiskipby.org ♦ e-mail address: kiski@kiskipby.org



Presbytery of Kiskiminetas

Presbyterian Church (U.S.A.)

2020 Per Capita Exceptions – Key Information

Written Request Type	Sender	Addressed to:	Deadline
A) Membership Reduction	Session	Presbytery Stated Clerk	3/1/20
B) Lack of Funds	Clerk of Session	Ministry & Admin Commissions	4/15/20
C) Act of Conscience	Clerk of Session	Ministry & Admin Commissions	1/15/20

If a session is making an Act of Conscience Request, a letter from the clerk of session must be sent to the Chair of Admin Commission and Ministry Commission by 1/15/20, clearly stating the reason for the Act of Conscience.

The following section is for planning purpose of the Presbytery Treasure. If a letter for act of conscience is not provided to the Administration Commission and Ministry Commission, the Presbytery is required to make full payment.

	Full Amount	Only What Is Received	Zero Payment	Will Pay Set Amount
	<i>Check one box for Synod and one for General Asm</i> OR			<i>Enter \$ amount below</i>
Synod of the Trinity				
General Assembly				

P.O. Box 339, 71 West Main Street, Yatesboro, PA 16263

724-783-7196 ♦ Fax: 724-783-7198

website: www.kiskipby.org ♦ e-mail address: kiski@kiskipby.org